



Interested in education, but not in the nonprofit world? Looking to be a part of a growing, successful business? As the Marketing Coordinator at Educational Connections Tutoring, you will be part of a fast-paced, small business while making the difference in the lives of thousands of children. No experience in education? No problem, we'll teach you!

We're looking for someone who:

- Is an A-player. You are driven to be the best. You challenge yourself by setting goals, meeting them, and helping your teammates do the same.
- Works efficiently. You're a master multi-tasker. You can talk, type, walk, and chew gum all at the same time. Juggling multiple projects at once inspires you rather than causing stress.
- Is solution-oriented. You see obstacles as opportunities. You are naturally someone who takes initiative and aren't afraid to speak up and present new ideas and bold solutions.
- Likes working with people. You genuinely enjoy others and want to help make their lives better.

This role will be responsible for organizing and promoting our programs such as parent webinars, weekly newsletters, and virtual mock tests. 10-15 hours per week.

About the ideal candidate:

- Marketing experience, ideally with a small business
- An avid social media user, especially Facebook
- Tech savvy; experience with Constant Contact is a huge plus
- Strong sense of urgency
- Creative!
- A people person; you must care deeply for others
- Exceptional organizational skills
- A freak about details

Up for the challenge? Email your resume. Include a cover letter telling us about your marketing experience in small business.

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